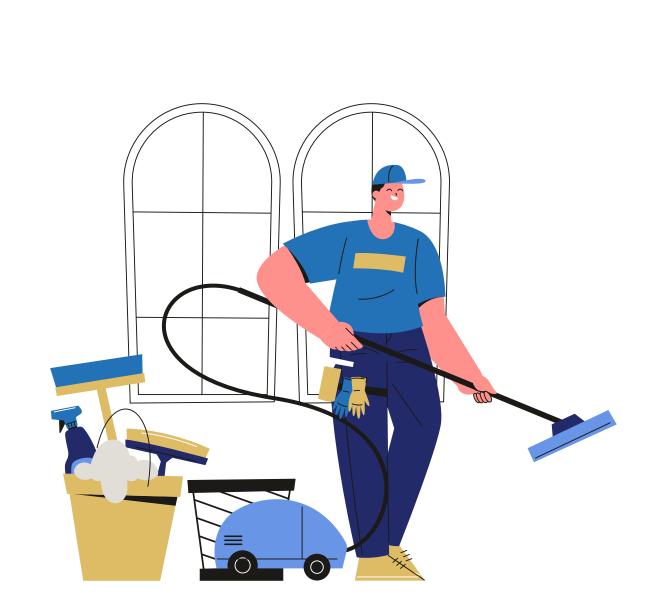


# Assign A Place For Your Cleaning Tools

One of the best ways to save time while cleaning is to store your cleaning tools and products in an easy-to-access spot. Organize your tools with things like wall-mounted shelves or labeled containers. It will save you precious time!

### Invest In Quality Cleaning Tools

When aiming for good results in the shortest time possible, you need quality tools. It doesn't mean you need to replace your whole cleaning kit, just the products you use the most. A good duster, broom, or glass cleaner is essential.



# Sort And Throw Stuff Away

Take a quick tour through your house and identify items to throw away and what to arrange later. Get rid of disposable items right away and throw what you will keep in a container until you have time to put them in their rightful spot.



Avoid spending too much time on a single task by setting a fiveminute limit on it. Also, speed cleaning is in no way deep cleaning, so don't get stuck dusting every single item on your shelves—a quick superficial dusting will do the trick!



### Focus On The Most Visible Rooms

Since you can't clean every corner in 30 minutes, give your home an instant facelift by focusing on rooms that people can see the most. It may depend on the layout of your home or the type of gathering you'll have, but bathrooms and living rooms are a must.

## Carry Your Cleaning Supplies On A Caddy

Instead of going back and forth between the area you want to clean and where you keep supplies, get a caddy (or any basket with a handle) to carry these cleaning items. Gather a set of your most used tools and keep them handy!



